

Government of Punjab
Department of Transport
(Transport-2 Branch)
E-mail -- transport2branch@gmail.com

To

1. All Head of Departments
2. Registrar, Punjab & Haryana High Court, Punjab, Chandigarh
3. All Divisional Commissioners/Deputy Commissioners
4. All IG/DIG/ADGP/Police Commissioners,
5. All SSPs in the State of Punjab

No. 9/01/2016-3T2(P.F.)/333

Dated: 22.02.2023

Sub: Revised instructions regarding procurement/hiring/Condemnation/ Average etc. of Government Vehicles.

Sir/Ma'am

I am directed to invite to your attention on the recommendation of Motor Vehicles Board in its meeting held on 3.11.2020 and 18.11.2022 and minutes of the same issued.

2. In Continuation of letter no.9/1/2016-3T2(P.F.)/13, Dated 06.01.2021, it is intimated that following instructions may be followed regarding Procurement/Hiring/Condemnation/Average etc of Government Vehicles as decided in the Motor Vehicles Board Meetings held on 3.11.2020 and 18.11.2022.

2. The revised future entitlement of vehicles for officers/officials of all the departments shall be categorized in TWO groups.

Group 1: Vehicles in price range of Rs. 5 Lacs to Rs. 10 Lacs

Group 2: Vehicles in price range of Rs. 10 Lacs to Rs 20 Lacs.

(The aforementioned prices are to be GeM prices/ex-show room prices)

Group - 1: All officers below the rank of HOD including Pool Vehicles

Group - 2: Deputy Commissioners, Senior Superintendent of Police (SSP) of Police District, Divisional Commissioners, range DIGs, Police Commissioners, IGs, Additional Director General of Police (ADGP), Head of the Departments and above.

3. Following instructions would be strictly observed while purchasing the new vehicle:

- a. The departments or officers entitled are free to choose a particular vehicle depending upon their requirement within the limits of the Group price range mentioned above.
- b. The vehicles shall be purchased through GeM portal only. However if the vehicle is not available on GeM portal it shall be purchased directly from the manufacturer.
- c. Preference should be given to EV/CNG/Petrol vehicles.
- d. All the existing entitlements stand modified to this extent except for any special purpose vehicles and for any clarification; the issue may be referred to Motor Vehicles Board for appropriate decision.

5. Purchase of vehicles should ordinarily be avoided and hiring be done instead.
6. All the future provisioning of vehicles against newly created posts would only be on hiring basis. Resultantly any available driver post be considered for transfer to Transport department.
7. The life norms to all the Government vehicles (Petrol) attached with the officers in view of the improved road conditions and improved technology in the vehicles manufacturing shall be 4 lakhs kilometer or 10 years, whichever is earlier.
8. The Head of the Department (HoD) can take a decision to continue the using a vehicle even after completion of their life norms fixed by Motor Vehicles Board depending upon the condition of vehicle and intended use on year-to-year basis, till validity of the registration certificate of the vehicle.
9. The fuel mileage of the vehicles shall be fixed by the concerned department with the approval of HOD subject to the variation that the mileage claimed by the Vehicles Manufacturer can be maximum up-to 20% less for vehicles with less than 5 years of age and maximum 30% less for vehicles with more than 5 years and less than 10 years of age.

Secretary to Government of Punjab
Department of Transport

Endst No. 9/01/2016-3T2(P.F.)/334

Dated, Chandigarh 22.02.2023

A copy of above is forwarded to worthy Chief Secretary to Government of Punjab for information please.

Secretary to Government of Punjab
Department of Transport

Endst No. 9/01/2016-3T2(P.F.)/335

Dated, Chandigarh 22.02.2023

A copy of above is forwarded to All Administrative Secretaries to Government of Punjab for information and necessary action please.

Secretary to Government of Punjab
Department of Transport

Endst No. 9/01/2016-3T2(P.F.)/336

Dated, Chandigarh 22.02.2023

A copy of above is forwarded to State Transport Commissioner, Punjab, Chandigarh for information please.

Secretary to Government of Punjab
Department of Transport