

**Government of Punjab
Department of Personnel
(Personnel & Policies 3 Branch)**

To

- i) All Special Chief Secretaries, Additional Chief Secretaries, Financial Commissioners, Principal Secretaries & Administrative Secretaries to Government of Punjab.
- ii) All Heads of the Departments of Govt. of Punjab,
- iii) All Commissioners of the Divisions of the State of Punjab,
- iv) All Deputy Commissioners in the State of Punjab.

Subject- Regarding Timings of Punjab Government offices situated in Punjab and Chandigarh.

Sir/Madam,

Power consumption which peaks in summers can be substantially reduced by opening Government offices during morning hours. It is desirable that all field offices should open in early morning hours. The Civil Secretariat and other Head offices too should have the same time schedule for sake of better control and coordination.

2. It has therefore been decided that all Punjab Government offices situated in Punjab and Chandigarh shall function from 07.30 am to 02.00 pm from 02nd May, 2023 to 15th July, 2023.
3. Please ensure compliance of these instructions.


Superintendent
new

Endst. No. 10/02/2023-1PP3/ 289
Endst. No. 10/02/2023-1PP3/ 290

Dated, Chandigarh: 20.04.2023
Dated, Chandigarh: 20.04.2023

A copy is forwarded to Director, Information and Public Relations Department, Punjab to publish note in this regard.


Superintendent
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